

JAHARP2022-05 Brake pads category L Tender **Joint Action on Harmonised
Products 2022**

JAHARP2022-05

Asbestos & type approval of Brake pads in category L vehicles (WP2)

(Grant Agreement No. SMP-IMA-2021-3-JA-2731-12302)

Call for Tender

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1 Background

Stichting PROSAFE is an international non-governmental organisation established as a foundation in the Netherlands by market surveillance officers from various countries throughout Europe. Its main aim is to contribute to the safety of products and services by promoting best practices in market surveillance.

One of PROSAFE's activities is to set up and coordinate Joint Market Surveillance Actions with the support of EU funding, such as JAHARP2022-05. The Joint Action runs between June 2023 and May 2025 (24 months duration) and addresses the non-original aftermarket replacement brake lining assemblies (brake pad sets) for category L vehicles.

The JAHARP2022-05 Action includes the following roles and responsibilities:

- The Joint Action main Project Group is made up of representatives of the participating Market - Surveillance Authorities (see Section 2);
- The Project Leader is **NL-ILT (Inspectorate of Human Environment and Transport)**, represented by **Mr Chris Bisschops**;
- The Project Leader is supported by the Project Coordinator, PROSAFE, who is responsible for the overall performance and management of the Joint Action and for reporting to the European Commission.
- PROSAFE is represented by Mrs Ioana Sandu, Executive Director, who appointed a **Technical Facilitator, Mr Andrew Gordon**, to provide technical expertise and guidance in the day-to-day organisation of the Joint Action.

2 Scope

This Call for Tenders concerns testing the safety and compliance of non-original aftermarket replacement brake lining assemblies (brake pad sets) for vehicles of category L, as defined in UNECE Regulation No 90. This requires testing of products against the requirements in UNECE Regulation No 90, Annex 7 in technical services fulfilling the requirements in Regulation (EU) 2018/858 of 30 May 2018, Article 68 (designation of technical services). The products to be tested are sampled, bought, and delivered to the technical service(s) by the JAHARP2022-05 group concerned.

2.1 Organisation

The tender for the selection of the technical service(s) and bodies that will be conducting the testing of the aftermarket replacement brake lining assemblies for vehicles of category L (most likely L1e-B: two-wheeled mopeds¹) will be split into two separate LOTS, as follows:

LOT 1: Test programme according to UNECE Regulation No 90, Annex 7;

LOT 2: Testing for the presence of asbestos in aftermarket replacement brake lining assemblies.

It is possible to bid for one or more of the two Lots, as defined under 'Section 3 Requested Services of this Call'. The qualifying criteria and the selection criteria apply and should be answered for each Lot that you bid for.

Compliant bids will be entered into a shortlist for further joint assessment on the selection criteria according to the section below and on the financial offer to determine the best value for money.

2.2 General Conditions

Applications are invited from individual Technical Services that may submit a single bid or a joint bid with a subcontractor.

For operational, capacity and technical reasons and depending on the circumstances, the Action may appoint one or more Technical Services to carry out the test programme.

The contract(s) will operate under Belgian law. Please see the attached standard terms and conditions that will apply to the contract (reference Appendix I).

¹ As defined in REGULATION (EU) No 168/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 15 January 2013 on the approval and market surveillance of two- or three-wheeled vehicles and quadricycles, Article 4.

Subcontracting is permitted subject to the conditions below and the stipulations of Sections 5, 6 and 7 of this Call.

In case of subcontracting, the contractor will retain full liability towards PROSAFE for the performance of the contract as a whole.

Tenderers are required to identify in the tender all subcontractors whose capacity is necessary to meet the qualifying and/or assessment criteria and perform the requested services.

Subcontractors must provide evidence and explain how they fulfil the qualifying and assessment criteria applicable to them – see more in Sections 6 and 7 below.

During contract performance, a change in subcontracting shall only be permissible under exceptional circumstances and subject to the prior written approval of PROSAFE.

2.3 Participating authorities

The following Market Surveillance Authorities (MSAs) participating in JAHARP2022-05 will select the models of products to be tested:

1	Belgium	FPSH	Federal Public Service Health, Food Chain Safety & Environment
2	Ireland	HSA	The Health and Safety Authority
3	Latvia	CRPC	Consumer Rights Protection Centre
4	The Netherlands	ILT	Inspectorate of Human Environment and Transport
5	Romania	RAR	Romanian Auto Registry

Note: Any changes in participation will not affect the implementation of the purchased services.

3 Requested services

The purpose of testing is to identify non-compliances allowing a market surveillance to decide whether a specific brake pad set poses a risk to consumers such that action may be taken against it. The project allows for the testing of approximately 130 brake pad sets. Two samples of each product will be provided giving a total of 260 brake pad sets. The expected sample distribution is 30 products for Lot 1 (60 in total), and 100 products for Lot 2 (200 in total).

The testing under Lot 1 comprises the test specification set out in UNECE Regulation No 90, Annex 7.

Lot 2 will include testing for the presence of asbestos notwithstanding UNECE Regulation No 90, paragraph 5.1(d) stating “brake linings shall not contain asbestos”.

The tenderer should demonstrate the ability to meet the following requirements **regardless of whether they are bidding for Lot 1, Lot 2 or both Lot 1 and Lot 2.**

The task comprises the following services:

3.1 Prior to testing

- i. Potentially host a pre-testing meeting of around 2-3 participants/staff at the technical service facility, or a virtual visit, or participate in a technical survey, as part of the final stage of the assessment process. Will include discussions on test programmes, logistics for the transport of samples, timing and capacity issues with technical service staff.
- ii. Appoint a primary contact person who has project management authority for the duration of the Work package. Any change of appointed contact must be made in agreement with the Joint Action team. Work with the JAHARP2022-05 staff by email/phone to plan the preparation, testing, and reporting programme to achieve a workable and smooth process.

- iii. Make the necessary arrangements to ensure the safe reception of the samples which will be delivered to the technical service free of charge in original packaging, brand new. They will arrive either singly or in batches. Products remain the property of PROSAFE or the authority providing them the whole time until permission for disposal has been given.
- iv. Take digital identification photographs of each product before testing that show all main features, rating label, and functionality. Label each image file recognisably and/or provide an index of images that is searchable by brand, model number, project ID number.

3.2 Testing and reporting

- i. Test each product according to the applicable specifications mentioned in Section 1, and further described at Appendix I, in order to verify and demonstrate compliance with the specific requirements relevant to the product type. It is planned to test a total of:
 - Lot 1: 30 non-original aftermarket replacement brake lining assemblies (brake pad sets) for category L vehicles with 2 samples of each product type being provided.
 - Lot 2: 100 aftermarket replacement brake lining assemblies (brake pad sets) for category L vehicles with 2 samples of each product type being provided.
- ii. Issue a comprehensive individual test report in English for each product tested that fits the needs and requirements of the participating MSAs. This should be in accordance with the highest appropriate standards of quality, integrity, accuracy, and timely delivery, and the recommended/agreed reporting format. They must indicate the measured value for each property, not only “failed/passed” and should also include photos of the product and its set-up.

Compliance opinion: The purpose of the testing is so that the MSA alone can decide whether a particular product complies with the applicable legislation and specifications. Decisions will include considering the test report provided by the technical service in line with the technical specifications as part of these services.
- iii. Host a physical or a remote/virtual meeting of the JAHARP2022-05 members/participants/experts at or near the technical service to discuss the results, the test reports, and experience of the testing process. This should include observations from technical service staff on difficulties, queries, and suggestions to improve any aspect of the testing process, test standard and regulations. It would be helpful for full understanding, if necessary, to include a visit to the technical service with an example product. This could involve up to a maximum of 8 participants.
- iv. Participate in discussions on the whole test process with the MSAs and provide recommendations for improvements to test methods and legislation based on the results of testing.

3.3 Following testing

- i. Respond to enquiries from the MSAs about the outcome of the tests and the observations made by economic operators;
- ii. Store each product securely until disposal (subject to PROSAFE’s approval). The cost of storage to the end of the project duration should be included in the quoted price.
- iii. Disposal should be done in an environmentally friendly way. Confirmation of disposal and route will be required as part of the final report together with a proof. Proposals on this are requested and may be used in the assessment in the case of equivalent bids.
- iv. Prepare a **summary report with all results and test analyses in English**, updated at regular intervals, on all the tests carried out and their results.
- v. Prepare an **end of the contract report in English** where the technical service will provide an adequate overview of the state of play at the end of the contract and must guarantee its cooperation for handing over the tested samples, if needed, in a progressive, secured and orderly manner to PROSAFE.

Nota bene: To be considered, Tenderers must meet all the Exclusion and Qualifying Criteria. Please check these requirements carefully and ensure that the bid explicitly addresses how each of these criteria is met.

4 Exclusion criteria

Tenderers and subcontractors whose capacity is necessary for the provision of the services must complete and sign in original handwriting a Declaration on Honour attesting that they are not in any of the situations giving rise to exclusion from the procedure. The exclusion criteria are listed in the model Declaration on Honour provided with the Call for Tenders in Appendix II. Tenderers shall use this model in its entirety.

5 Qualifying criteria

The following minimum criteria must be met and explicitly presented by tenderers in order for their tender to be considered, regardless of whether they are bidding for Lot 1, Lot 2 or both Lot 1 and Lot 2.

In the case of subcontracting, compliance with the criteria will be verified by combining the evidence/declarations provided by each concerned entity for a consolidated assessment.

5.1 Accreditation

The results of this testing will be used by Market Surveillance Authorities to assess the compliance of products with regulations; results may have to be used to support legal action. For this reason, authorities must be able to demonstrate full legal confidence in results.

Therefore, the designation of technical services must follow Regulation (EU) 2018/858, Article 68 where Category A or Category B designation is required. Tenderers should fulfil the accreditation requirements only for the Lot(s) for which they are bidding. For instance, when a tenderer is bidding only for Lot 1, then they should meet the accreditation requirements of Lot 1, and they are not required to meet the accreditation requirements of Lot 2.

Lot 1 - UNECE Regulation No 90, Annex 7: Accreditation Requirements

Tenderers bidding for Lot 1 shall fulfil the requirement for designation of technical services in Regulation (EU) 2018/858, Article 68.1.(a), namely category A. The technical service must carry out product testing in their own facilities. They shall have accreditation according to EN ISO/IEC 17025:2017, which should be maintained throughout the duration of the contract.

The scope of competence and management systems active at the technical service of category A shall fully comply with EN ISO/IEC 17025:2017 accreditation.

A technical service designated for Category A activities may also carry out the tests provided for in UNECE Regulation No 90 (Annex 7) in the facilities of a third party. Such tests must not be performed at the facilities of a manufacturer. The personnel responsible for using professional judgement for determination of conformity with UNECE Regulation No 90 (Annex 7) must comply with EN ISO/IEC 17020:2012.

If applying for Lot 1, tenderers must provide an exhaustive list of all the category L1e-B vehicles (two-wheeled moped) brand/make that can be rented/hired for the duration of the testing under UNECE Regulation No 90, Annex 7.

Lot 2 - Testing for the presence of asbestos: Accreditation Requirements

Tenderers bidding for Lot 2 shall fulfil the requirement for designation of technical services in Regulation (EU) 2018/858, Article 68.1.(b), namely category B.

For Category B, the technical service shall either have accreditation according to ISO/IEC 17020:2012 when witnessing testing of samples at the facilities of a third party, or demonstrate competence in the applicable requirements of ISO/IEC 17020 when witnessing testing of samples at the facilities of a third party. In either case, the technical service must provide evidence of having verified the testing facilities and measurement devices of a third party as complying with the requirements of EN ISO/IEC 17025:2017. Any conformity

decisions made by the technical service shall be made under EN ISO/IEC 17020:2012. Such tests must not be performed at the facilities of a manufacturer.

5.2 *Absence of conflict of interest*

Absence of conflict of interest in assessing products from any supplier or potential supplier to the EU market, and full independence from Action beneficiaries/participants, manufacturers, importers, distributors, or other economic operators in the market.

Any potential or perceived conflicts must be noted in the proposal, with details on how this is managed.

5.3 *Ability to deliver the services*

The tenderer shall prove the ability to undertake all services described in Section 3 and should present in a convincing manner how this will be done from their end. The tenderer shall also specify the time needed to carry out the testing and deliver the test report for each model of brake pad set, as from receipt of the necessary test samples.

In case of subcontracting, this criterion applies to the tenderer as a whole. In such a case, the tender must describe the structure and internal organisation.

Subcontractors must additionally provide a signed letter of intent stating their willingness to provide the service presented in the tender, in line with the Tender Specifications.

5.4 *Right to witness testing*

One or two representatives of PROSAFE and/or the MSA, and/or the European Commission will be permitted to witness any given test by prior arrangement, under supervision of Technical Service personnel.

5.5 *Location and co-location of staff*

The tenderer shall have the necessary managerial and technical personnel based at the Technical Services site situated within the EU or the European Economic Area (EEA) for the duration of testing. The tenderer must explain if the testing will be conducted in a different location/country to that of the office submitting the bid.

5.6 *Team to undertake the services*

- a) It is expected that the team presented in the tender will be the one executing the services under the contract and will be effectively available when the contract begins. Changes in the composition of the team should be justified and should by no means alter the conditions based on which the evaluation of the tenders took place. Changes must not affect/compromise the capacity of the tenderer towards the performance of the contract.
- b) The team presented should be fluent in English for technical discussions and reporting.

5.7 *Format of test reports*

The tenderer should declare its flexibility to agree on a reporting format (template and content) that meets the needs and requirements of MSAs.

5.8 *Experience*

At least 3 recent years (from 2018 onwards) of testing relevant or very similar products to the required harmonised standards for establishing compliance with relevant EU regulations should be listed.

5.9 *Keeping records of documents and reports*

The tenderer accepts to keep an electronic copy of all test reports and other supporting documentation until a date mutually agreed by the contracting parties - to be indicated in the contract.

5.10 *Confidentiality*

The tenderer must be willing to hold test results in confidence and undertake not to release or discuss any information about testing or any test results with any manufacturer or other party unless explicitly agreed



with the relevant MSA. This includes an explicit agreement to not communicate with the concerned manufacturers of tested products during project duration and after project end without a prior agreement provided by the MSAs responsible for the tested products.

5.11 Acceptance of PROSAFE standard terms

The tenderer should be willing to comply with “PROSAFE’s General Conditions for Tender as attached to this specification.

Contractors accept without reservations that the European Commission, the European Court of Auditors, and OLAF (European Anti-Fraud Office) have the right to carry out checks, reviews, and audits on contractors and subcontractors.

Bids assessed to have met the above Qualifying Criteria will be entered into a shortlist for further joint evaluation on the assessment criteria and the financial offer to determine the best value for money. Bids that do not meet the above Qualifying Criteria will be rejected.

6 Assessment criteria for Technical Offer

The goal of the evaluation is to understand the ability of candidates to carry out the programme of work timely and to a high standard of quality, and to assess the quality and quantity of the Tenderer’s experience of similar work, for the organisation as a whole and for the named individuals. Tenderers shall demonstrate how they best comply with the aspects raised in the questions below.

Please note that each criterion needs to be treated one by one so that the Evaluation Committee can trace swiftly and score your answer on a scale from 0, if not satisfactory, to 3 if very satisfactory. The proposed offer should treat each criterion in a manner that shows:

- Comprehensive presentation;
- Clarity in addressing the project requirements and needs;
- Good level of detail.

The selection will be based on the following assessment criteria, each with its own weight in the final score.

In case of subcontracting, the technical quality of the tender will be evaluated based on the combined capacity of lead contractor and the subcontractor, against the said assessment criteria.

6.1 Criterion A: Team

Please describe the staff/team who will carry out the work (number, individual experience, qualifications, involvement in development of test standards, technical product design consulting, etc). Include a Europass CV of the lead technical expert and of the test engineers that will be involved in the testing programme. The team presented should be exactly the team conducting the service should the tenderer win and the number of staff in the composition should be respected throughout the test programme. **Weight: 2.**

In case of subcontracting, the tender must also specify the roles, responsibilities, and division of tasks between the entities and staff involved in the provision of the services.

If at a later stage a change in the staff is required, this must be pre-approved by PROSAFE after having received the CV and the professional references of the new team member. Please note that changes in the composition of the team should be justified and should by no means alter the conditions based on which the evaluation of the tenders took place.

6.2 Criterion B: Management

Please describe briefly how your organisation ensures that the systems that resulted in technical service accreditation are implemented and maintained in daily work. Give a couple of examples of specific management practices that help to achieve this. **Weight: 1.**

6.3 Criterion C: Storage and Disposal

Please indicate how you propose to store and then dispose responsibly of the products securely and if restrictions on quantity or time apply. **In case of subcontracting, tenders must address this criterion for each entity involved in the delivery of the services, if applicable. Weight: 1.**

6.4 Criterion D: Testing experience

Please describe:

- i. The experience of your team (collectively) of carrying out product group testing according to the specifications of the relevant methods listed in Section 1 (quantity of tests to the relevant methods and standard(s) in the past 5 years). **Weight: 3.**
- ii. The experience you have with testing for European MSAs. **Weight: 2.**

When addressing the points i and ii. above, please indicate if you have recent customer references that could be followed up as part of the assessment.

6.5 Criterion E: Technical experience

Please describe any technical experience of the team regarding the interpretation of test results. For example, any experience of applying knowledge to product development, development of test methodologies, participation in standardisation committees, etc. **Weight: 3.**

6.6 Criterion F: Optimising throughput

What are your proposals on how to manage and optimise throughput capacity over your preferred phases of testing over the indicated period? Please indicate:

- i. How your staff and assets can be used to optimise throughput, given the staff resources, size, and testing equipment available to your technical service. **In case of subcontracting, tenders must describe the measures for optimising throughput at the disposal of each entity involved in the performance of the services. Weight: 1.5.**
- ii. The maximum number of tests for the products concerned that can be ongoing at the same time (i.e., over the same day(s) of the test). Note that this can exclude the physical process of set-up, which does not need to occur in parallel; and it should only assume use of resources that can be made available for this project.

If you wish to propose certain restrictions regarding the maximum number of products per period or any other restrictions on the capacity, please record them clearly in the Technical Offer.

In case of subcontracting, tenderers must also describe the logistics planning as well as the coordination/communication mechanism and arrangements between the entities involved in the provision of the services with regards to the organisation and performance of the testing.

Weight: 1.

- iii. Approximately how many products can be processed per week or month; note any caveats on this and how long is needed between the completion of one test and start of the next test set-up; and between the end of a test and delivery of the test report.

In case of subcontracting, tenders must specify this quantity for each entity involved in the execution of the services.

Please also indicate any significant implications of changes to the timeline (up to a 2-month delay or contrarily any form of acceleration of the programme)

Weight: 1.

- iv. How long, in your estimation, would the entire indicative test program (as shown in Appendix III) take to test all 30 models anticipated in Section 3 for LOT 1 and 100 models for LOT2, from the first day of testing to the last product being tested? *Weight: 1.5.*

6.7 Criterion G: Test Reports

Please provide a copy of your proposed standard reporting template and an example of a standard report from a previous test (anonymised/redacted as necessary - all product identification details to be removed, such as brand, country of origin, serial number, etc.) covered by the scope of this call for tender and for a product tested by the tenderer during the last five years.

In the case of subcontracting, tenderers must provide an example of a test report showing the test results obtained by each member of the group. Please provide a proposal of how each entity will report their measurements in one single test report for a product. *Weight: 1.*

7 Financial Offer

PROSAFE is VAT registered as a taxable person established in Belgium with VAT number BE 0809.226.854. All invoices shall mention the BE VAT number and be issued with zero VAT, making reference to the reverse charge mechanism according to Articles 44 and 196 of the VAT Directive 112/2006.

Terms of the offer must be valid for acceptance (or negotiation) for at least 6 months from submission.

Invoicing will be discussed and agreed before the placement of the contract.

The tenderer is requested to quote prices (with zero VAT) per tested model/unit in the **Appendix III - Detailed Product testing requirements and Price list** (separate document to download).

Under this Call for Tenders and Tender specifications, 'Testing service' means the following – so that the costs for support functions are distributed across the products tested:

- Planning of testing programme;
- Receipt of products, indexing, and storage until test;
- Storing until and after testing (up until disposal subject to PROSAFE's permission);
- Taking pictures of products;
- Testing of each product as agreed. Any significant differences in the price of testing to the different standards should be explained in the proposal and if necessary, costed separately;
- Issuing a standard comprehensive report as agreed but based on that in the harmonised standard;
- Preparing the Summary of results report and the end of the contract report.

Therefore, the price per model shall cover:

- Comprehensive testing according to the applicable requirements of the relevant standards, and any additional/auxiliary technical assessment work;
- Preparation of a test report for each model tested, including the results of the tests, the values measured, and photos of all non-conformities;
- Preparation of a summary report, updated at regular intervals, on all the tests carried out;
- Responding to enquiries from the JAHARP2022-05 team about the outcome of the testing;
- The hosting of one physical or remote meeting with maximum 8 participants;
- Storage and/or disposal of the products tested.

The quotation shall include an indication of any possible discounts that can be offer whether for quantity of tested samples or as a commercial gesture.

Note 1: The prices in EUR quoted for comprehensive testing according to the harmonised will be taken into account during the selection process. If it is decided to carry out a more limited test programme (see Section 2), the final cost of testing will be adjusted accordingly.

Note 2: PROSAFE reserves the right to negotiate with one or more shortlisted tenderers before taking a decision on the placing of a contract. The offer shall remain valid until changes are agreed in writing.

8 Tender documentation and language

The tender documentation shall be in English and should comprise:

- 1) **Signed Declaration on Honour** sent in original with blue ink hand-written signature by post (**Appendix II**). If handwritten blue -ink, then the original must be attached and sent by post as well.

In case subcontracting, subcontractors must also provide a signed Declaration on Honour.

- 2) In case of subcontracting, **subcontractors must additionally provide a signed letter of intent (Appendix V)** stating their willingness to provide the service presented in the tender and in line with the Tender Specifications.

- 3) **Document confirming compliance with qualifying criteria** which is headed 'Qualifying Criteria' and has sub-headings numbered as per **Section 5** of this specification.

The tender should duly explain why and how they meet the qualification criteria and attach in Annex supporting documentation proving the information presented (e.g., proof of accreditation, stand-alone declaration that the tenderer accepts the PROSAFE terms and conditions, the absence of a conflict of interest, any other documents deemed necessary by the tenderer).

The tenderer should create one single pdf with all files for this part and if it is not possible to list the number of documents pertaining to this part in the checklist.

- 4) **Document confirming your understanding and acceptance of the Required Services (Section 3)**.
- 5) **Technical Offer** addressing the aspects raised in **Section 6**, with sub-headings labelled as per the corresponding question letters (A, B, C, etc.) including all the supporting evidence in Annex to this document (e.g., CVs, sample of a test report anonymised for an already tested product covered by the scope of this call for tender, etc.).

The tenderer should create one single pdf with all files for this part and if it is not possible to list the number of documents pertaining to this part in the checklist (see **Appendix II** uploaded separately).

- 6) **Financial Offer** as per the tables in **Appendix III** to these tender specifications - see separately uploaded template. The financial Offer should also include any additional information or observations on the proposed testing programme or price that may be relevant to planning and evaluation of offers.

- 7) Filled in and signed checklist as presented in **Appendix IV**.

9 Evaluation and award procedure

An **evaluation committee** will assess all tenders received as follows:

1. Screening of tenders for compliance with the exclusion criteria (any non-compliant bid rejected);
2. Screening of tenders for compliance with the qualifying criteria (any non-compliant bid rejected);
3. Assessment of qualifying bids based on the assessment criteria and calculation of a technical score with a total weight of 70% in the final score;
4. Evaluation of the financial offer and attributing a score with a total weight of 30% in the final score.
5. Determination of the best value for money offer;
6. Optional if conducted: the outcomes of the visit to the technical service as part of the assessment process (the visit may be virtual) that may confirm or contradict the initial evaluation at point 3 above and lead to a reevaluation of the best value for money offer.
7. Final selection of tenderers and decision on the number of products to be tested and distribution between tenderers.

10 Questions about this specification

Any questions of clarification or other queries about the tender requirements or specification must be submitted in writing by e-mail to ioana@prosafe.org AND gerasimos@prosafe.org, and copied to andrew@cecompliancesolutions.co.uk with the subject header 'URGENT: Question for the JAHARP2022-05 Brake pads category L Tender'.

Questions must be received by 02 May 2024 at 17:00 CET.

Anonymised question(s) and response(s) will be circulated to interested tenderers and posted on the PROSAFE's website: www.prosafe.org.

Questions received differently than above described will not be answered, in fairness to all tenderers.

11 Timetable and deadlines

1. Tender published on PROSAFE websites on 10 April 2024.
2. Deadline for submission of questions about the specifications: 02 May 2024 at 17:00 CET.
3. Deadline for submission of tenders: 15 May 2024 at 17:00 CET.

Tenders must be sent to the offices of PROSAFE in hardcopy (Address: Avenue des Arts/Kunstlaan 41, 2nd floor, 1040 Brussels, Belgium) AND via email to ioana@prosafe.org AND gerasimos@prosafe.org with the subject header 'JAHARP2022-05 Brake pads category L Tender' and copied to the Project Facilitator andrew@cecompliancesolutions.co.uk. Hardcopies must be received at latest by 17 May 2024 – stamp date being the proof that they were sent on 16 May 2024. Tenders received after the deadline will not be assessed.

4. Clarification of bid details with preferred tenderers during weeks 20-21 (2024).
5. PROSAFE will inform tenderers of results in week 21 (2024);
6. Tenderers have 5 working days to appeal the decision from the day after the information email was sent. PROSAFE will analyse the appeal and provide a final decision within a week from the moment the appeal was launched.
7. Contracts are expected to be signed by the end of May 2024.
8. Testing is expected to commence in beginning July 2024.

With best regards,

Ioana Sandu

Executive Director



List of Appendices

- Appendix I - PROSAFE General Conditions for Tenders
- Appendix II - Declaration on honour
- Appendix III - Detailed Product Testing Requirements and Price List
- Appendix IV - Checklist Complete Tender Package
- Appendix V - Letter of Intent

Disclaimer

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