

MSTYR15

PROSAFE is looking for consultants

Call for Tender to Provide IT Consultancy Services to PROSAFE

PROSAFE is a non-profit organisation for Market Surveillance Authorities throughout Europe. Its aim is to promote cooperation between these authorities in Joint Actions and to define and disseminate Best Market Surveillance Practice.

Since 2005, PROSAFE has been coordinating Joint Actions through which multiple numbers of market surveillance authorities work together in collaborative projects. Such work was initially focussed on the safety of products and covered such sectors as *Lighters, Sun beds, Cords and drawstrings, Toys, Helmets, Baby walkers, Child appealing appliances and Lighting chains*. More recently, the Joint Actions have additionally included development tasks, such as Risk Assessment, e-learning, Rapid Advice forum and mutual exchange of experience.

Since 2015, PROSAFE has also been coordinating similar collaborative activities for energy efficiency of products under the Horizon 2020 programme. The first of these, EEPLIANT, involves: *LED lamps, printers and heaters*.

A second Joint Market Surveillance Action in the area of energy labelling will start soon, dealing with the legal requirements of car tyres: [MSTyr15](#).

Generally, the **key responsibilities for the consultant** will include the coordination of a specific development task in cooperation with an Activity leader. Candidates should be available for between 36 days spread over 24 months, and have:

1. Have skills and suitable experience in Data collection and management using tablet computers.

Main Task Outline -Adaption of data collection templates for the inspection and testing of tyres for use on tablets for data entry at point of sale. Data handling to include real time data synchronisation with master database. Master database to include aggregation and analytical tools.

2. Competence in project management and good organisational skills.
3. Experience in working in an international environment with people from several EU/EFTA Member states and cultures.
4. Readiness to work as a member of a team within an established framework of policies and procedures with the minimum of supervision and with limited administrative support;
5. Excellent active and passive knowledge of English and, preferably, good active/passive knowledge of other official European languages;
6. No (potential) conflicts of interest with other activities.

Though based in Brussels, PROSAFE is legally established in the Netherlands. Any contracts will be drawn up under the Dutch law.

Individuals interested in submitting their application are invited to send their CV and a one-page cover letter not later than **17 March 2016** to:

Nicolaas Olie, Executive Director
PROSAFE
nico.olie@prosafe.org

In the cover letter please give your motivation as well as an indication of the daily fee that you like to request for your services and a statement of your availability for the coming 24 months.