

Market Surveillance Project TYRES 2015 (MSTyr15)

Management Team Meeting No. 1, Part 2

Venue: PROSAFE Office, Avenue des Arts/Kunstlaan 41, 2nd floor, Brussels B-1040

Time: 6 April 2016 from 13.30 to 16.30

Draft Agenda

N°	SUBJECT
1.	Presentation by EASME
2.	The content and organisation of the non-product WPs (WP1: Management, WP2: Implementing Best Practices, WP3 Training, WP4 Data collection and storage, WP6 Communication and Dissemination)
3.	The content and organisation of WP5 - Inspection and testing of tyres
4.	Appointment of WP leaders from amongst the participating organisations
5.	Operational management in practice. Further explanation of the roles of the participants from the market surveillance authorities and of the consultant coordinators appointed by PROSAFE
6.	Exploring options for the management of project administration (particularly recording of time and expenditure by participating organisations)
7.	Overall time plan for project
8.	Closure of meeting